AGRICULTURAL AND AGRARIAN INSURANCE BOARD

(Ministry of Agriculture, Livestock, Lands and Irrigation)

REGISTRATION OF SUPPLIERS FOR YEAR 2027

It is anticipated to select qualified suppliers for the supply of goods and services required for year 2027 by the Agricultural and Agrarian Insurance Board. Accordingly, applications are invited from goods suppliers, service providers and institutions who wish to register as per the Procurement Guidelines Code of the Government of Sri Lanka.

Goods for Registration

May apply under following main categories for registration

1. Supply of Goods

1.1. Furniture and Office Equipment (Wooden Furniture, Chairs, Tables, File Cupboards, Almirahs, Washing Machines, Gas Cookers, Refrigerators, Television Sets etc.)
1.2. Computers, Computer Accessories and Electronic Equipment (Laptops, Desktops, Printers, Scanners, Cameras, Drone Machines, Telephone (Mobile / Standard) , Projectors, Identity Card Printing Machines, Toners, Cartridges, Ribbons, UPS etc.)
1.3. Software (Virus Guards, Windows, MS Office etc.)
1.4. Office Stationery (Pens, Pencils, Files, Paper, Folders etc.)
1.5. Other Stationery items (PVC Identity Card Blanks etc.)
1.6. Construction Materials (Cement, Sand, Metal, Earth, Planks, Pipes etc.)
1.7. Electronic Equipment (Electric Bulbs, Wires, Plugs, Switches, Electric Fans etc.)
1.8. Vehicle Spare Parts, Tyres, Batteries and Lubricants
1.9. Food Materials and Grocery Items
1.10. Chemicals, Drugs and Pharmacy Materials
1.11. Water Pumps and Tube Well Equipment
1.12. Textile Materials and Decoration Products
1.13. Sanitary Materials
1.14. Sports Equipment
1.15. Animal Ear Marks (For the identification of Cattle, Goats, pet Animals and other animals, Electronic and Non Electronic)

2. Supply of Services

2.1. Printing Services (Books, Notices, Forms, etc.)
2.2. Repairing and Maintenance of Vehicles
2.3. Repairing of Computers and Electronic Equipment
2.4. Repairing of Air Conditioning System
2.5. Networking of Computer System and Installation of Security Cameras
2.6. Photographing and Videoing
2.7. Building Maintenance and Repairing Works (Electrical, Plumbing, Landscaping, Roof, Partitioning, etc.)
2.8. Minor Construction Works (Repairing and Maintenance)
2.9. Security and Cleaning Services
2.10. Events and Festival Organizing Services (Event Management)
2.11. Transport Facilities (Vehicle Hiring Services)

Process of Applying

I. Printed application form for Registration of Suppliers may be obtained either from the Head Office or from the **www.aib.gov.lk** website.

II. Nonrefundable fee for Registration of Suppliers for each item is Rs. 2,000/-. Fees should be paid separately for every item Ser. No. (1.1 to 2.11) and submit a printed application and get registered.

III. Original of the receipt obtained upon payment of the fees to the Finance Division of this institution or a cheque drawn in favour of Chairman, Agricultural and Agrarian Insurance Board should be submitted with the application.

IV. All information given in the application should be true and correct and the required documents (Business Registration Certificate, TIN, VAT Certificate, last year's Accounts Statement etc.) should be submitted.

V. Incomplete and applications without the required documents will be rejected.

VI. It is mandatory to perfect the Google Form by correctly entering in English language only the information mentioned in the application using the **https://forms.gle/n9ftdwkcPu66KPNi9** link or by using the QR Code given below. (Even if an applicant submits applications under few Item Serial Numbers and only if the matters under No. 04 Applying Category differ, perfecting the Google Form only once would suffice.)

VII. Perfected applications may either be delivered to the address given below or sent by registered post to receive at or before 03.00 p.m. on 17.11.2026. The caption **"Registration of Suppliers – 2027"** should be mentioned on the left top corner of the envelope containing the application.

Conditions and Regulations

I. When orders of goods and services are placed with suppliers, qualifications will be considered as per the Procurement Guidelines.

II. Should provide at least 30 days credit period for the purchase of goods and services.

III. Payment of advance or Payments will not be made before the goods / services not duly delivered.

IV. Registering only is not a guarantee of placement of orders for goods and services.

V. This institution reserves the right to make purchases from suppliers other than registered suppliers.

VI. List of the registered suppliers will be published and this list will be valid only for one year.

VII. Action will be taken to remove the suppliers from the registered list for not responding thrice /not actively participating when quotations are invited.

VIII. This institution reserves the right to reject the application or cancel the registration at any time.

IX. Further details may be obtained from the Head Office during office hours. (Monday to Friday between 8.30 a.m. and 4.00 p.m.)

Chairman,
Agricultural and Agrarian Insurance Board
No. 117, Subhadrarama Mawatha, Gangodawila, Nugegoda.
Telephone: 0112-384000
Website: www.aib.gov.lk , Email: supply@aib.gov.lk
Date: 03.11.2026